



Vendor Registration Form

Lagoonacy

April 18, 2020 - 11:00am-4:00pm

Deadline to register: April 6, 2020

Please return form with any questions or concerns to Logan Rohrbach, logan@marinediscoverycenter.org



Please Print Legibly

Name of company: _____

Contact: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Website/Social Media handles (if applicable): _____

How did you hear about our event? _____

Are you a return vendor? (Please list previous years attended): YES NO _____

Vendor Type: Commercial (including Arts & Crafts) Non-profit Food Vendor

Please describe what type of product/services you plan to have at the event: _____

Vendor Descriptions: All vendor booths include a 10'x10' booth space. Tent, tables, chairs are not provided.

Electricity will not be available.

Vendor Type	Fee (before 12/31/19)	Fee (after 12/31/19 and before 4/6/20)
Commercial (including Arts & Crafts)	\$50	\$75
Food Vendors	\$150	\$200
Non-profit	FREE	FREE

Please indicate number of booth spaces needed: _____ x \$_____ = _____ Total amount due

Food Vendors: Please indicate the length of truck/trailer _____

Method of payment: Check Credit Card Cash

Please make check payable to Marine Discovery Center.

Credit Card #: _____ Exp. _____

Name on Card: _____ Signature: _____

I have read and agree to all Terms and Conditions and agree to abide by all rules and regulations.

Printed Name: _____ Signature: _____ Date: _____



2020 Vendor Green Pledge



Dear Vendor:

Thank you for your interest in participating in Lagoonacy 2020 at the Marine Discovery Center!

As this event continues to grow, the Marine Discovery Center has implemented a goal to one day be a Zero Waste event. The goal at a Zero Waste event is to plan ahead and distribute **only** materials that are reusable, recyclable or compostable. Zero Waste events are a great way to not only show our commitment to the local environment, but to set an example for event participants and the community. We have made many strides over the past few years in making this event more conscious of our impact on the environment, but there is so much more we can accomplish with your help!

For our 2020 event, we are asking all vendors to sign this Green Pledge, stating that they will be conscious of the types of products, packaging and waste they are bringing to our event. We encourage all vendors to distribute **only** reusable, recyclable, or compostable items to the public. Our Zero Waste goal is simple to attain if you plan ahead of time for the types of materials you will be providing to the public at the event.

As a general rule, reusable containers are best, and when that is not possible, compostable containers are preferred over recyclable items because of food contamination. Please do not hesitate to reach out to us for suggestions and resources on zero waste products. For more information on what can be recycled in Volusia County, please visit: <https://www.volusia.org/services/public-works/solid-waste-and-recycling/recycling/>.

We look forward to working with you to make this a successful Zero Waste event in the future! This agreement must be signed and returned to Logan Rohrbach with your vendor registration form at logan@marinediscoverycenter.org prior to the registration deadline of April 6, 2020.

As a vendor participating in Lagoonacy 2020, I commit to helping the Marine Discovery Center in their goals to become a Zero Waste Event and I will be conscious of the products I am distributing at the event.

Vendor Name: _____

Signature: _____

Date: _____

Lagoonacy Vendor Terms and Conditions

All vendors displaying at Lagoonacy, presented by Marine Discovery Center and Artists' Workshop to be held at 520 Barracuda Blvd. New Smyrna Beach, FL 32169, are required to complete a vendor registration form and adhere to the Terms and Conditions set forth herein. Marine Discovery Center and Artists' Workshop reserve the right to change the Terms and Conditions at any time.

Application and Payment

Application must be received by April 6, 2020 to be considered for a space. All applications received after the registration are not guaranteed. Space is not confirmed until payment is received in full. If payment is not received within the prescribed time any discounted rates are forfeited. Payment may be made by check and sent to the address on the vendor registration form.

If Marine Discovery Center and Artists' Workshop for any reason has to cancel the event, they will determine if reimbursement of any kind will be made.

Vendor Responsibility

All vendors are required to provide their own tent, tables, chairs and supplies. Please take into consideration that the event is outdoors in a sand and grass setting. Not all locations will be completely level. Electricity will NOT be available.

Free parking will be provided to vendors in the area closest to event grounds. Maps will be provided via email before the event. All vendors must check-in prior to set up to check-in. Vendors will receive 2 complimentary admissions with booth (including themselves). Names for admission must be submitted prior to event for guaranteed free admittance.

Vendors are responsible for disposing of their own trash and waste products. Waste bins will be provided on the event grounds for disposal.

Vendors are responsible for handling their own currency. No transactions may be made inside the Marine Discovery Center gift shop. Be sure to bring enough cash for change. Keep money in safe location. Take precaution when operating your booth and do not leave cash register or cash box unattended.

Vendor and Merchandise Criteria

Marine Discovery Center and Artists' Workshop encourage all vendors to highlight eco-friendly practices and products. Arts & Crafts vendors are encouraged to provide merchandise that is hand-made or hand designed. Unique, creative and quality merchandise is encouraged. All items must be created or modified by the artist or craftsman. No mass produced, mass-market, imported and/or manufactured goods are allowed.

Booth Criteria and Use of Space

It is recommended that all tents be anchored to the ground by weights or stakes. In the event of high winds or inclement weather, booth owners are responsible and liable for the security and safety of their booth and all its contents. Marine Discovery Center and Artists' Workshop are not responsible for any loss, damage, or expense of any sort whatsoever.

NO Firearms or Illegal Drugs are permitted.

Booth set up times will be announced via email prior to the event. **All vendor must be set up and all vehicles removed from the grounds 30 minutes prior to the start time of the event.** Vendors are expected to maintain their booth for the length of the event. **Late arrival or early break down will not be permitted during event hours.** Vehicles will not be allowed on grounds until after event hours, or until grounds have been cleared of attendees. **Vendors will be notified by a Marine Discovery Center or Artists' Workshop member when they can begin breakdown.**

Security

Marine Discovery Center and Artists' Workshop do not provide security at any particular time or place during the event. All vendors are responsible for their own material.

Enforcement

Any vendor not abiding by the Terms and Conditions set forth herein may forfeit the right to participate in future events, may be asked to leave the event and will forfeit any payments made.